

**South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 10/09/2024

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Heather Mesko, Asst. Twp. Manager

Garry Rhine, Supervisor

Ben Sutcliffe, Police Department

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Jim Caldwell and Allison Garner of Rettew Engineering, Gordy Sheetz, Stephanie Butler & David Sollenberger of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative. And others. Supervisor Harrell was excused.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of September 11, 2024- Motion to approve the minutes of the Board of Supervisors Meeting for September was made by Supervisor Hoover; seconded by Supervisor Rhine. Motion carried unanimously.

Treasurer's Report-Twp. Manager presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Hoover. Motion carried unanimously.

Citizens/Public Comments- Representative for the A/C Fire Department, Dustin Sieders gave a word of thanks for placing their information on the Township's website along with thanks for our continued support. A mock DUI is planned in conjunction with the A/C Secondary School for later in the school year.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Bid documents have been prepared for the Brandt Road Culvert Project. Reviewed Wynfield's Phase 1A request for their letter of credit reduction, Reviewed Southgate's preliminary land development plan and Candler's Pointe's Preliminary/Final Phase 1. The Annual MS-4 Report for the period ending June 30th, which is due to the DEP has been submitted.

Manager's Report- Township Manager, Jeanette Henning informed Supervisors of the following: Annville-Free Library Board President Marty Brandt thanked the Supervisors for their continued support and introduced the new Library Director, Dylan Fye. Director Fye gave an update on future events. Chad Smith of Steckbeck Engineering asked for approval for the Southgate Preliminary Subdivision & Land Development Plan. Gordy Sheetz, Chairman for the SAT Planning Commission informed the Board that the Commission approved the Preliminary Plans. Chuck Hess of Landmark Homes said that the Final Subdivision & Land Development Plans for Phase 1 will be submitted for approval. Garman-Wynfield Phase 1A, has requested a Release of their Letter of Credit. Assistant Township Manager, Heather Mesko gave the status of the ARLE Grant Submission for 2024 using the crosswalk on #934 at the A/C Secondary School as the project, in which we were not awarded the grant. PennDOT stated that our grant

Manager's Report- continued submission was ranked as a good project by the district, but it did not score well in other areas, such as the location of the project has 0 injury crashes in the preceding 5 years. Hugh Roonie, a SAT resident voiced his concerns about that same crosswalk, asking about placing a sign at that location. The Brandt Road Culvert Project continues to be reviewed. The Preliminary 2025 Budget was presented. The Road Maintenance Bid was opened. The date for all truck or treating in Lebanon County is October 31st, from 6 to 8 PM with no rain date.

ACTION ITEMS

Motion by Supervisor Rhine to Approve the Preliminary Subdivision & Land Development Plans for Southgate.; seconded by Supervisor Hoover. Motion carried unanimously.

Motion by Supervisor Hoover to Release the Garman – Wynfield Phase 1A Letter of Credit in the amount of \$115,290.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Award the Road Maintenance Bid for 2025 to Kreider Paving.; seconded by Supervisor Rhine. Motion passed unanimously.

Police Department– Chief Sutcliffe

Police report for September 2024.

Adjournment

Noting the conclusion of current business, Supervisor Hoover moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. His motion included moving to an Executive Session to discuss the future of the Brandt Road Culvert Project and Personnel matters. With the possibility of returning to Open Session. Motion passed unanimously.

A return to Open Session was called by Supervisor Hoover at 8:02 PM.

Motion by Supervisor Hoover to Authorize Township Solicitor, Josele Cleary to Draft an Agreement Providing for Grant of Easement in consideration of \$1,120.00 to Gordon and Sherry Waldhausen.; seconded by Supervisor Rhine. Motion passed unanimously.

Motion by Supervisor Hoover to Close Open Session.; seconded by Supervisor Rhine. Motion passed unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors