

**South Annville Township, Lebanon County, Authority
Board Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 9/04/2024

Patrick Brewer, Chairman

David Greely, Member

Paul Baker, Vice Chairman

James Graves, Secretary

The meeting was called to order by Chairman Brewer at 6:30 P.M. Present were Patrick Brewer, Paul Baker, David Greely, Fred and Bradley Weaver of Weaver Accounting, Jeff Steckbeck of Steckbeck Engineering, Eric Gibson of Anthony J. Fitzgibbons Law Office, Jeanette Henning of South Annville Township and others. Secretary James Graves was excused.

Minutes of July 3, 2024- Having received no additions or corrections, Member Greely moved to approve the minutes of the South Annville Township, Lebanon County, Authority meeting for July 3, 2024, as written; seconded by Vice Chairman Baker. Motion carried unanimously.

Bookkeeper's Report-Authority Bookkeeper Fred Weaver presented the financial reports for acceptance which included the following: An explanation of the invoices paid and pending, revenues received, bookkeeper's report fund totals /financial report, CoLA EDUs and tapping fees report. Motion to accept the Bookkeeper's Report as submitted was made by Vice Chairman Baker; seconded by Member Greely. Motion carried unanimously.

Citizens/Public Comments- None.

Prior Business Items- The Resolution to reduce the SATA quarterly sewer billing rate is ready for signatures. A portable sewer pump has been ordered from Envirep Inc., a COSTARS member. The well at the Rte.422-pumping station is connected. 328 Reigerts Lane pumping station is connected to the public water system.

Engineer's Report- Jeff Steckbeck of Steckbeck Engineering presented the operational status of the SATA pumping stations which included replacing some electrical components on the Locust Road pumping station. The other pumping stations are running well with minor monthly maintenance performed. The Candler's Pointe sewer project (90 Townhouses and 60 Apartments) lines have been updated. Southgate's sewer design requires a permit from DEP (being over 250 EDUs). The permit application is ready for signatures. SATA's part of the Chapter 94 Report has been approved. Mr. Steckbeck reported that West Cornwall Township Municipal Authority (WCTMA) will purchase a generator large enough to run all four of SATA's pumping stations plus their own station. MASS, LLC will purchase a utility trailer.

Attorney's Report- Eric Gibson of the Law Office of Anthony J. Fitzgibbons informed the board of the following: A Memorandum of Understanding (MOU) between the Municipal Authority Support Services (MASS, LLC) and WCTMA, and SATA, which was previously approved, is ready for signatures. The Candler's Pointe Developer's Agreement is ready for approval. Work continues with Kristen Yeagley on accounts that are delinquent.

Attorney's Report continued- The accounts that are delinquent (at least 3 quarters or more) will continue to get a 30-day letter which notifies the account holder that their water will be shut off and/or a lien will be placed. Attorney Gibson will use Ms. Yeagley's SATA Summary Report which includes a list of outstanding quarterly sewer invoices according to CoLA as of August 31, 2024, to send the letters.

Items for Consideration- Engineer Jeff Steckbeck presented tow options for recycling SATA collection and conveyance system EDUs. Option #1 would provide an additional 130 EDUs for allocation and option #2 would provide 28 EDUs for allocation.

ACTION ITEMS

Motion by Member Greely to Approve the Candler's Pointe Developer's Agreement.; seconded by Vice Chairman Baker. Motion carried.

Motion by Member Greely to Approve Recycling of EDUs, Option #1.; seconded by Vice Chairman Baker. Motion carried.

By common consent, the Board agreed to authorize Attorney Gibson to prepare a draft of the Developer's Agreement for Southgate Development.

Adjournment

Noting the conclusion of current business, Chairman Brewer called for a motion to pay bills and adjourn. Member Greely moved; seconded by Vice Chairman Baker. Motion carried unanimously.

Respectfully Submitted:

James Graves, Secretary-SATA

Patrick Brewer, Chairman-SATA