

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 12/11/2024

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Heather Mesko, Asst. Twp. Manager

Garry Rhine, Supervisor

Ben Sutcliffe, Police Department

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Allison Garner and Jim Caldwell of Rettew Engineering, Gordy Sheetz and Stephanie Butler of the SAT Planning Commission, Ed Kreider. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of November 13, 2024- Motion to approve the minutes of the Board of Supervisors Meeting for September was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

Treasurer's Report-Twp. Manager presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Hoover. Motion carried unanimously.

Citizens/Public Comments-Representative for the A/C Fire Department, Dustin Sieders thanked the Board for the 2025 projected increase for fire protection along with a monthly report on fire department activities.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: The Wynfield and Southgate Plans have been reviewed. Work on updating the list of BMP inspections for the MS-4 Program. All bids for the Brandt Road Culvert Project have been received with Rettew Engineering recommending awarding the bid to J. Phillips Excavating & Hauling, LLC. with the lowest bid of \$72,247.27. The project is scheduled to begin June 9, 2025, with a completion date of August 19, 2025.

Manager's Report- Township Manager, Jeanette Henning along with Assistant Township Manager Heather Mesko informed Supervisors of the following: Agreements for Southgate Development Plans are not ready for approval by the board. This agenda items will be tabled until either the January 6th or 8th BOS meeting. Chuck Hess of Landmark Homes and Chad Smith of Steckbeck Engineering addressed the delay for the agreements. They also addressed some traffic complaints because of deliveries for the development using Royal and Bachman Road. The 2025 budget has been duly advertised with no tax increase. The budget is ready for approval. An Ordinance authorizing a 40-mph speed limit for South Annville's portion of Killinger Road has been duly advertised and is ready for board approval. The Noble Anderson Subdivision Planning Module Resolution has been tabled for a later date.

Manager's Report continued- The Horst Preliminary/Final Land Development Plan has been submitted for review. An email from resident Candis Tunilo has been received thanking the Board for implementing safety features at the crosswalk on Rte. #934.

ACTION ITEMS

Motion by Supervisor Harrell to Award the bid for the Brandt Road Culvert Project to J. Phillips Excavating & Hauling, LLC. in the amount of \$72,247.27.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Harrell to Approve the 2025 Budget.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Rhine to Approve Ordinance #12-11-24, 40 mph Speed Limit for the SAT portion of Killinger Road.; seconded by Supervisor Hoover. Motion carried unanimously.

Motion by Supervisor Harrell to Approve Resolution #12-11-24, Western Lebanon County Regional Emergency Management Agency's Promulgation.; seconded by Supervisor Hoover. Motion carried unanimously.

Police Department- Chief Sutcliffe

Police report for November 2024. Chief Sutcliffe presented the Board with the 2024 WLCREMA EOP Promulgation.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion passed unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors