

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 4/10/2024

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Jim Caldwell and Allison Garner of Rettew Engineering, Gordy Sheetz and Jordan Good and Stephanie Butler of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative, Court Stenographer Karen Blouch. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of March 13, 2024- Motion to approve the minutes of the Board of Supervisors Meeting for February was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Hoover. Motion carried unanimously.

Citizens/Public Comments- Resident Glenn Reichart commented on the size of the posted Conditional Use Hearing signs.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: The Brandt Road Culvert Project Agreements are prepared and ready for signatures. When signatures are obtained, Ms. Garner will place this project out for bid. The Meadows of Bachman Run - Phase 3, Maintenance Bond Reduction Request of \$112,084.95 is ready for Board approval. The 2024 Line Painting Road Project bids have been opened with D.E. Gemmill, Inc., submitting the lowest bid of \$30,001.76.

Manager's Report- Township Manager Jeanette Henning informed Supervisors of the following: The BETA/Hershey Project Revised Plans Submission has been reviewed by the County and the SAT Planning Commission, which recommends approving the revised plans. The BETA/Hershey Storm Water Management Agreement Amendment is ready for approval. A yearly agreement from Eagle Secure Solutions has been submitted. A MOU is needed for the sharing of costs for the portion of Route #422 and Clear Spring Road which is in North Annville Township. Assistant Manager Heather Mesko informed Supervisors of the following: Jason Chance – Chairman for Got the Nerve Triathlon asked the Township for a letter of support for using a portion of Mine Road in South Annville Township, along with a 75% completed status report on the vestibule in the Township offices. The new Township website is up and running.

Conditional Use Hearing- Township Solicitor, Josele Cleary explained the procedures for the Conditional Use Hearing for South Annville Holdings, LLC. (Southgate). The hearing was opened with a statement from John Andrews of McNees, Wallace and Nurick LLC., Attorney for the Applicant and proceeded to present the Applicant's Exhibits. Chad Smith of Steckbeck Engineering was sworn in as an expert witnesses to the Conditional Use Hearing.

ACTION ITEMS

Motion by Supervisor Harrell to Release the final \$112,084.95 on The Meadows of Bachman Run – Phase 3 Maintenance Bond.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Award D.E. Gemmill, Inc., the 2024 Road Project - Line Painting, with a bid of \$30,001.76.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Rhine to Accept the Revised Plans for BETA/Hershey Project. Supervisors Rhine's motion included Accepting the Amendment to the Storm Water Management Agreement.; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Harrell to Approve the Letter of Support for Got the Nerve Triathlon.; seconded by Supervisor Hoover. Motion carried unanimously.

Motion by Supervisor Hoover to Recognize all parties in the Conditional Use Hearing for South Annville Holdings, LLC.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Harrell to Accept Chad Smith of Steckbeck Engineering as an Expert Witness to the Conditional Use Hearing.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Harrell to Accept the Exhibits and Close the Conditional Use Hearing Record.; seconded by Supervisor Rhine. Motion carried unanimously.

Police Department– Chief Sutcliffe

Police report for March 2024.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion carried unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors