

**South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042**

Minutes 8/14/2024

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Allison Garner of Rettew Engineering, Gordy Sheetz of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of July 10, 2024- Motion to approve the minutes of the Board of Supervisors Meeting for July was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

Treasurer's Report-Twp. Manager presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Harrell. Motion carried unanimously.

Citizens/Public Comments- Residents Gary & Mary Hammer voiced their concerns about construction and future traffic control issues on Mt. Pleasant Road.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Coordination between property owner and the Township is required for moving the Brandt Road Culvert Project ahead. Southgate's second preliminary land development plan is in review. Inspection for work done on Mt. Pleasant Road's replacement of a drainage pipe is completed. MS-4 reporting will take place online. Storm Water work has begun for the Garman 4-Lot Subdivision. A request for a road closure for The Carmany Place Project on Reigerts Lane has been received to start sewer and water work with a possible start date of early to mid-September. The Hershey/BETA Project has requested a release of their 18 Month Bond.

Manager's Report- Township Manager, Jeanette Henning informed Supervisors of the following: The Wynfield 4-Lot Subdivision Plans are ready for approval with an agreement to contribute \$20,000.00 to Garman Builders towards their cost of widening of Reigerts Lane from the Wynfield Development to the bridge. The Declaration of Relinquishment document for the Wynfield Development and Jeffsu Lane 50' x 50' piece of land is ready for Authorization. Chuck Hess, a professional engineer with Landmark Homes presented to the Board an updated Preliminary Plan for The Southgate Project. The Western Lebanon County Regional Emergency Management Agency Resolution is ready for adoption. John Wilson of the Lebanon County Department of Emergency Services has requested permission to implement the changes to the Mt. Gretna Fire Company's updated box cards. The Amended Speed Limit Ordinance for reducing the speed limit on Bachman Road is ready for approval. Assistant Township Manager,

Manager's Report cont.- Heather Mesko informed the Board that the date for the Lebanon County Convention is going to be held October 10th. A thank you was received by Eric Tobias of the Wolfe Driving School for improving the stop sign issue at the intersection of Brandt and Hinkle Road, along with a comment from a resident about safety concerns along Route #422 in front of Rapid Response.

ACTION ITEMS

Motion by Supervisor Hoover to contribute \$20,000.00 to Garman Builders towards the widening of Reigerts Lane from Wynfield Development to the Bridge.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Harrell to Approve the Wynfield 4-Lot Subdivision.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Authorize the signing of the Declaration of Relinquishment for The Wynfield Development and Jeffsu Lane 50' x 50' piece of land.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Harrell to Adopt the WLCREMA Resolution #8-14-24.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Approve the revision of the Mt. Gretna Fire Company's Box Cards.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Ratify and Confirm the Township Solicitor, Josele Cleary's Action in Advertising the Ordinance to Reduce the Speed Limit on Bachman Road at the Request of the Chief of Police, Ben Sutcliffe.; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Harrell to Adopt Ordinance #8-14-24 to Reduce the Speed Limit on Bachman Road from 35 mph to 25 mph.; seconded by Supervisor Hoover. Motion carried unanimously.

Police Department– Chief Sutcliffe

Police report for July 2024.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors