

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 5/08/2024

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Ben Sutcliffe, Police Department

Garry Rhine, Supervisor

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Chief Sutcliffe, Jim Caldwell and Allison Garner of Rettew Engineering, Gordy Sheetz and Jordan Good and Stephanie Butler of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of April 10, 2024- Motion to approve the minutes of the Board of Supervisors Meeting for April was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

Treasurer's Report-Twp. Manger presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Rhine; seconded by Supervisor Hoover. Motion carried unanimously.

Citizens/Public Comments- Dustin Siders, a representative with the Annville-Cleona Fire Department gave the Board an update on the department's activities.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: Reviewing of the following plans continues: The Wynfield Phase 1B Final Plans. The Brandt Road Culvert Project needs Easement Agreements which will place this project on a later start date than originally planned for. Once Easement Agreements are signed, Township Solicitor Josele Cleary will draft bids for the Brandt Road Culvert Project. DHL's request for a reduction of their 1.6-million-dollar bond for the Killinger Road work to \$245,434.93 is ready for approval.

Manager's Report- Township Manager, Jeanette Henning informed the Board of the following: The South Annville Holdings, LLC. (Southgate), Condition Use Hearing decision, which was prepared by Township Solicitor, Josele Cleary is ready for approval. The Lot Addition Plan for Eastern Enterprises, Inc. is ready for approval. This Lot Addition Plan comes with a request for a Planning Waiver & Non-Building Declaration for a portion that is located in SAT. The Wynfield Phase 1B Plans, Vincent Baily Land Development Stormwater Plans and The Eastern Enterprises, Inc. Plans have been reviewed by the SAT Planning Commission and Gordy Sheetz, Chairman for the Commission recommends approving the discussed plans. Spencer Baker, a resident of SAT asked the Board to consider placing a traffic signal at the intersection of Route #422 & Mt. Pleasant Road. The SAT Authority & MFS's EDU Consignment Agreement is ready for approval. Heather Mesko, Assistant Township Manager, presented a thank you from the Annville Free Library for our \$17,000.00 donation. Ms. Mesko

Manager's Report continued- also told the Board that a link to the library has been added to our website, the MOU with North Annville Township for sharing line striping cost at the intersection of Route #422 & Clear Springs Road is ready for signatures and a thank you were sent out to several families who volunteered their time to pick up garbage along Mt. Pleasant Rd.

ACTION ITEMS

Motion by Supervisor Harrell to Approve the Reduction in the 1.6-million-dollar bond to \$245,434.93 subject to receiving the executed agreement; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Authorize execution of Financial Security Reduction Agreement.; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Hoover to Approve the Decision for South Annville Holdings, LLC. (Southgate) Conditional Use Hearing as provided by Township Solicitor, Josele Cleary.; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Rhine to Approve the Eastern Enterprises, Inc. Lot Addition Plans.; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Hoover to Approve the Planning Waiver & Non-Building Declaration for Eastern Enterprises, Inc. And to Authorize appropriate officials to sign the Waiver; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Harrell to Approve the Wynfield Phase 1B Plan.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Approve the Vincent Baily Land Development Stormwater Plans.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Hoover to Support and Sign the SAT Authority & MFS's EDU Consignment Agreement.; seconded by Supervisor Rhine. Motion carried unanimously.

Police Department- Chief Sutcliffe

Police report for April 2024.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion carried unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors