

South Annville Township, Lebanon County
Board of Supervisors Meeting
1036 Horseshoe Pike
Lebanon, PA 17042

Minutes 11/13/2024

Dale Hoover, Chairman

Jeanette Henning, Twp. Manager

John Harrell, Vice Chairman

Heather Mesko, Asst. Twp. Manager

Garry Rhine, Supervisor

Ben Sutcliffe, Police Department

The meeting was called to order by Supervisor Hoover at 7:00 P.M. Present were Dale Hoover, John Harrell, Garry Rhine, Jeanette Henning, Heather Mesko, Chief Sutcliffe, Allison Garner of Rettew Engineering, Stephanie Butler of the SAT Planning Commission, Ed Kreider, Ed Fogelsanger, SAT GLRA Representative. And others.

The meeting opened with the Pledge of Allegiance and a moment of silence.

Minutes of October 9, 2024- Motion to approve the minutes of the Board of Supervisors Meeting for September was made by Supervisor Rhine; seconded by Supervisor Harrell. Motion carried unanimously.

Treasurer's Report-Twp. Manager presented the financial reports for acceptance which included the following: Invoices paid and pending, Revenues received, Treasury report fund totals /financial report. Motion to accept the Treasurer's Report was made by Supervisor Harrell; seconded by Supervisor Rhine. Motion carried unanimously.

Citizens/Public Comments- Gordon Waldhausen the Annville-Cleona School District representative to the TCC, gave an update on the new 5-year contract with Keystone Collections. Representative for the A/C Fire Department, Dustin Sieders informed the Board that the fire department was approved for the PA Local Share Account Grant for an amount of above \$26,000.00. The fire department had higher call volume and longer duration calls in the past month.

Engineer's Report- Allison Garner of Rettew Engineering informed Supervisors of the following activities for the month: The Southgate Final Subdivision Plan – Phase 1 was reviewed. On an adjacent property of the Wynfield Development there is an existing play set, Garman Builders would like to subdivide the approximate 2,000 square feet to accommodate adjacent property owner's lot. Ms. Garner will have Township Solicitor, Josele Cleary, review all documents before the subdivision takes place. All the easement agreements for the Brandt Road Culvert Project have been signed and the advertisement to bid will be placed with the bids being opened and possibly awarded at the December BOS meeting.

Manager's Report- Township Manager, Jeanette Henning along with Assistant Township Manager informed Supervisors of the following: The 2025 Budget is ready for advertising. Approval is needed to Advertise the Appointment of Garcia, Garman & Shea to perform the 2025 Audit. An Amendment to the Inter-Municipal Agreement Between the Township of South Annville and The Lebanon County Treasurer's Office to pay the sum of \$1.00 per Township tax bill collected by the County is ready for approval.

Manager's Report continued- The South Londonderry Township Municipal Authority Reservation Agreement is ready for approval to extend the agreement for a two-year extension. Authorization for Township Solicitor, Josele Cleary to advertise an Ordinance for speed signs on Killinger Road. A thank you was received from the Campbelltown Volunteer Fire Company for the Township's yearly donation. A notification letter was received from the Annville-Cleona School District informing the Board that they have made an application to PennDOT for a Transportation Grant for Road Improvements.

ACTION ITEMS

Motion by Supervisor Hoover to Approve Advertising the Proposed 2025 Budget with an expense increase of \$60,000.00 to line item, #411.00-Fire Protection.; seconded by Supervisor Harrell. Motion carried unanimously.

Motion by Supervisor Harrell to Advertise the Appointment of Garcia, Garman & Shea to Perform the 2024 Audit.; seconded by Supervisor Rhine. Motion carried unanimously.

Motion by Supervisor Rhine to Approve the Inter-Municipal Agreement between SAT and Lebanon County Treasurers Office to pay \$1.00 per Tax Bill.; seconded by Supervisor Hoover. Motion passed unanimously.

Police Department- Chief Sutcliffe

Police report for October 2024.

Adjournment

Noting the conclusion of current business, Supervisor Harrell moved; seconded by Supervisor Rhine a motion to pay bills and adjourn. Motion passed unanimously.

Respectfully Submitted:

Jeanette Henning, Township Manager
Secretary/Treasurer, South Annville Township

Dale Hoover, Chairperson
Board of Supervisors